



Superior Court of California County of San Bernardino

COURT EXECUTIVE OFFICE
303 West Third Street – 4th Floor
San Bernardino, CA 92415-0302

TRESSA S. KENTNER
COURT EXECUTIVE OFFICER

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Hello –

Thank you for your interest in serving on the 2008-2009 San Bernardino County Grand Jury. Enclosed is the application material you recently requested. Before submitting the application it may be of some help to you to understand what is involved and how the Grand Jury is selected.

Applications will be screened by Superior Court Judges. Those individuals whose applications and/or subsequent interviews reveal that they possess the knowledge, skills and abilities to perform the duties of a Grand Juror will be considered. Because a large number of applications are received, many qualified individuals will not be nominated. A letter will be sent to all not selected.

The law requires the Superior Court judges nominate not more than 30 nor fewer than 25 persons as prospective Grand Jurors. Six nominees are selected from each of the five County Supervisorial Districts. The persons selected will constitute the Grand Jury Panel and they will be summoned to appear in court at a date and time designated in the Summons. You must be present for this selection process (usually the last week in June). The names of the persons who actually appear in response to the Summons are placed in the jury wheel, and 19 names are then drawn. The 19 individuals so selected will constitute the Grand Jury for the ensuing fiscal year commencing July 1, 2008.

The Grand Jury is essentially an investigative body. The Grand Jury has three basic investigatory responsibilities: 1) To investigate and report on the functioning of local government including the county, special districts and cities; 2) To hear evidence and determine whether there is sufficient cause to indict individuals suspected of crimes; and 3) To investigate reports of willful or corrupt misconduct of public officials and, and to present an accusation where appropriate. Historically, the main focus of the San Bernardino County Grand Jury has been the investigation of county government; performing a "watchdog" function on behalf of the county citizens. This investigatory function requires Grand Jurors to interview county officials and employees, visit county facilities and agencies, draft investigative reports, and publish a final grand jury report containing findings of fact and recommendations.

Service on the San Bernardino County Grand Jury can be a full time job for one full year. San Bernardino County, with its large population and vast geographical expanse, as well as numerous

facilities, agencies and departments throughout the County, has become so complex that members of the Grand Jury must be prepared to devote their time and energy almost totally to the needs and demands of this activity.

Three days per week are the minimum number of days worked. However, often Jurors will work four days

a week and, occasionally a full five-day week. **It is essential that all Grand Jurors be in attendance and only the most pressing emergency or a Juror's illness should be reasons for absence. Vacation time off should be kept to a minimum.**

Recognizing the period of service and the rigorous schedule of the Grand Jury, prospective Grand Jurors should be in **good to excellent health**. Ability to go on field trips is essential for gathering information and investigation purposes.

Grand Jurors are compensated for attendance at general sessions, committee meetings and assignments at the rate of \$25.00 per day. Mileage expense is compensated at the IRS allowable rate for each mile actually and necessarily traveled for purposes of said sessions or committee work. The Grand Jury meets in the city of San Bernardino.

If you wish to apply for possible service on the 2008-2009 San Bernardino County Grand Jury, please complete the enclosed application form and statement of qualifications; a resume is strongly recommended. Return completed forms and resume to the San Bernardino County Grand Jury, Room 200, County Courthouse, 351 N. Arrowhead Avenue, San Bernardino, CA 92415-0243. **Applications must be received by April 18, 2008.** Should you have any questions, please call the Grand Jury Assistant at (909) 387-3820. Again, thank you for your interest in this most important civic activity.

TRESSA SLOAN KENTNER
Court Executive Officer

TSK:mav
Enclosures

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO**

**2008-2009 PROSPECTIVE GRAND JURY NOMINEE
STATEMENT OF QUALIFICATIONS**

(Please print or type)

NAME _____

(LAST)

(FIRST)

(MIDDLE)

(MAIDEN)

ADDRESS _____

CITY AND ZIP CODE

DATE OF BIRTH _____ **PLACE OF BIRTH** _____

QUALIFICATIONS:

YES **NO**

I am a citizen of the United States _____

I am 18 years of age or older _____

I have been a resident of San Bernardino County for
at least one year prior to July 1, 2008 _____

I am in possession of my natural faculties; I am of ordinary
intelligence and of sound judgment and fair character _____

Are you presently serving as a trial juror in any court of this state? _____

Have you been discharged as a grand juror in any court of this
state within one year prior to the date of this affidavit? _____

Have you been convicted of malfeasance in office, or any felony
or other high crime? _____

Are you now serving as an elected public official? _____

NOTE: All applicants for nomination to the San Bernardino County Grand Jury will be subject to some degree of investigation by an appropriate law enforcement agency relative to the statutory qualifications for service and any other information that may bear on the prospective applicant's ability and suitability as a Grand Juror.

Executed under penalty of perjury this _____ day of _____, 2008.

Signature

2008-2009 PROSPECTIVE GRAND JURY NOMINEE APPLICATION

When this application is completed and submitted to the Superior Court, it will constitute your consent to be considered for nomination as a prospective member of the San Bernardino County Grand Jury. Personal information provided on this form will assist Judges of the Superior Court in compiling a list of nominees that represents a cross-section of the County. Information provided on this application is kept confidential. Please answer **all** questions. **Return application materials by April 18, 2008**

(Please print or type)

1. **NAME** _____
(Last) (First) (Middle)

2. **RESIDENCE ADDRESS** _____

MAILING ADDRESS (if different than above) _____

PHONE: Residence _____ Business _____

3. _____
(Date of Birth) (Social Security Number)

4. **County Supervisorial District Number:** _____ (If unknown, please call the County Registrar of Voters' Mapping Section at 909/387-8300, Monday through Friday, 8:00 a.m. to 5:00 p.m.)

5. Employment Status: Employed _____ Not Employed _____ Retired _____

Former Occupation and Employer: _____

How many years? _____

Current Occupation and Employer (if applicable): _____

How many years? _____

6. **MARITAL STATUS:** M S D W (circle one)

Spouse's Name _____
(If Applicable)

Spouse's Occupation _____
(If Applicable)

Spouse's Employer _____
(If Applicable)

7. How do you evaluate your:

	<u>Good</u>	<u>Average</u>	<u>Poor</u>
General Health	_____	_____	_____
Eyesight	_____	_____	_____
Hearing	_____	_____	_____
Physical Mobility	_____	_____	_____

8. Are you related to or closely associated with any elected official(s) or public employee(s) within San Bernardino County? _____ Yes _____ No

If yes, please give name and explain relationship: _____

9. **EDUCATION**

Graduated from _____ High School in _____
(City/State)

College/University Degree _____ from _____

Graduate (or higher) Degree _____ from _____

Other Training _____

10. **CLUBS/ORGANIZATIONS/COMMUNITY SERVICE:** List any civic, professional, service or social organizations in which you have served as a member. Indicate if you have served as an officer.

Organization

Offices Held

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

11. EXPERIENCE - Do you have experience with the following?

Research	yes ____	no ____	Program Evaluation	yes ____	no ____
Investigation	yes ____	no ____	Fiscal Matters	yes ____	no ____
Interviewing	yes ____	no ____	Legal Matters	yes ____	no ____

WRITING ABILITY - Do you have writing ability in the following areas?

Research	yes ____	no ____	Program Evaluation	yes ____	no ____
Investigation	yes ____	no ____	Fiscal Matters	yes ____	no ____
Interviewing	yes ____	no ____	Legal Matters	yes ____	no ____

12. COMMUNICATIONS SKILLS - Your degree of proficiency in English usage:

	<u>Good</u>	<u>Average</u>	<u>Poor</u>
Reading	_____	_____	_____
Writing	_____	_____	_____
Speaking	_____	_____	_____

Do you enjoy _____ /// dislike _____ participating in group discussions?

13. Why do you want to serve on the San Bernardino County Grand Jury and what contributions would you hope to make as a member? (Attach additional sheets if necessary)

14. Please outline your knowledge and understanding of the role and function of the Grand Jury and the role and function of County government. (Attach additional sheets if necessary)
15. If you think you may be interested in being considered for the position of Foreman of the Grand Jury, please assist the Presiding Judge in the selection by summarizing your background and experience for this additional responsibility. (Attach additional sheets if necessary)
16. If you are contemplating any absences in fiscal year 2008-2009 which might interfere with your performance on the Grand Jury, please indicate for what period of time. Please specify effective date and return date below:
- Effective Date: _____ Return Date: _____
17. If you are employed, does your employer understand the nature of the duties of a Grand Juror and will he/she release you to full-time Grand Jury service for the entire period the Jury shall be in session? _____ YES _____ NO (Attach release verification from your employer.) (**CAUTION:** Employers are not required to pay wages to citizens volunteering for service on the Grand Jury.)

LAST NAME _____

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18. Are you willing to take the following oath or affirmation? _____ Yes _____ No

I do solemnly swear (affirm) that I will support the Constitution of the United States and of the State of California and all laws made pursuant to and in conformity therewith, will diligently inquire into, and true presentment make, of all public offenses against the people of this state, committed or triable within this county, of which the Grand Jury shall have or can obtain legal evidence. Further, I will not disclose any evidence brought before the Grand Jury, nor anything which I or any other grand juror may say, nor the manner in which I or any other grand juror may have voted on any matter before the Grand Jury. I will keep the Charge that will be given me by the court.

To assist the Grand Jury Selection Committee in its recommendation of the 30 names for the Grand Jury Panel, it is requested that you summarize your background and employment experience below. In addition to the following information, resumes will be accepted. PLEASE TYPE OR PRINT.

PAST EMPLOYMENT: _____

PRESENT EMPLOYMENT (If Applicable): _____

EDUCATION: _____

EXPERIENCE IN:

1. GATHERING FACTS: _____

2. ANALYZING DATA: _____

3. REPORT WRITING: _____

4. COMMITTEE WORK (volunteer or paid): _____

STATEMENT

I understand that my name may be placed in nomination to be considered for membership on the San Bernardino County Grand Jury for fiscal year 2008-2009. I am aware that such service may require four or five full days per week over a one-year period beginning July 1, 2008. **I also understand that vacation leave is at the option and convenience of the Grand Jury.** I further understand that I will be required to be present for the impanelment proceeding in late June, and for the organization of the Grand Jury and its various working committees during the entire month of July. If I am unable to be present at the impanelment proceeding and for the balance of July, I understand that I may be replaced by an alternate Grand Juror.

I declare under penalty of perjury that the statements on this questionnaire are true and correct. Executed this _____ day of _____, 2008.

Please print name

Signature

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In order to help us evaluate our recruitment program, please indicate how you learned about service on the San Bernardino County Grand Jury:

Newspaper _____ TV/Radio Station _____ Organization _____ Website _____ Other _____

Referral By: _____

Return your application materials by April 18, 2008 to:

**SAN BERNARDINO COUNTY GRAND JURY, ROOM 200, COUNTY COURTHOUSE
351 NORTH ARROWHEAD AVENUE - SAN BERNARDINO, CA 92415-0243**

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(FOR OFFICIAL USE ONLY)

This applicant is suitable, competent and qualified to serve as a Grand Juror under Sections 893 and 896 of the Penal Code. Possible nomination has been discussed with the nominee and availability for service has been determined. This candidate is qualified for service on the San Bernardino County Grand Jury for 2008-2009.

JUDGE (type or print name)

JUDGES' SIGNATURE

DISTRICT: _____ DATE: _____